



## CFO PROVIDER ENROLLMENT

Attn: Provider Enrollment  
Covansys  
P. O. Box 29134  
Shawnee Mission KS 66201- 9134

Provider Enrollment 866-711-2573 Option 2

Fax: 913.888.6683 <http://missouri.eikids.com>

Email: [mofsenroll@pdainc.com](mailto:mofsenroll@pdainc.com)

### Provider Information

Please complete this form using the organization information or your information if you are an Independent provider.  
If you are currently enrolled, please provide the information currently in the CFO system. Send completed form to the address at the top.

Payee Federal Tax Id Number: \_\_\_\_\_ Payee/Facility Name: \_\_\_\_\_

First Name: \_\_\_\_\_ M: \_\_\_\_\_ Last Name: \_\_\_\_\_ Email: \_\_\_\_\_

#### Site Address (services are performed here)

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: ( ) - \_\_\_\_\_ EXT: \_\_\_\_\_ Fax: ( ) - \_\_\_\_\_

Name Of Primary Contact for Enrollment Questions: \_\_\_\_\_

### Billing Information

☐ **New Information**

☐ **Change of Information**

Please indicate the type of change: \_\_\_ Specialty \_\_\_ Name \_\_\_ Phone \_\_\_ Fax \_\_\_ Address \_\_\_ Site \_\_\_ Billing

\_\_\_ Dis-Enrolling: Last Date Of Work \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ \_\_\_ Re-Enrollment Facility \_\_\_ Re-Enrollment Independent

Payee/Facility Name: \_\_\_\_\_

Provider Name: \_\_\_\_\_ Specialty Level (Circle One): Associate or Specialist

**Billing Address:** \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Phone: ( ) - \_\_\_\_\_ EXT: \_\_\_\_\_ Fax: ( ) - \_\_\_\_\_

**Are You Currently Enrolled by the first steps System as an Early Intervention Practitioner?** \_\_\_ No \_\_\_ Yes

**If yes, how are you currently enrolled?** \_\_\_ Independently \_\_\_ With a Facility \_\_\_ Both

### Early Intervention Discipline

Please select one of the following service types indicating the designation for your enrollment. \_\_\_\_\_

- |                                      |   |  |
|--------------------------------------|---|--|
| ___ ABA Consultant                   | ___ Occupational Therapy Assistant (COTA) Certified | ___ Physician                                |
| ___ ABA Implementer                  | ___ Occupational Therapist                          | ___ Psychologist                             |
| ___ Assistive Technology Provider    | ___ Optometrist                                     | ___ Service/Intake Coordinator               |
| ___ Audiologist                      | ___ Orientation/Mobility Specialist                 | ___ Service/Intake Coordinator (Assoc Level) |
| ___ Counselor                        | ___ Paraprofessional In Early Intervention          | ___ Social Worker                            |
| ___ Dietitian                        | ___ Parent Advisor for Hearing Impairments          | ___ Special Instructor/Developmental         |
| ___ Foreign Language Translator      | ___ Parent Advisor for Visual Impairments           | ___ Therapist                                |
| ___ Interpreters for the Deaf        | ___ Physical Therapist                              | ___ Speech Pathologist                       |
| ___ Nurse (Licensed Practical Nurse) | ___ Physical Therapy Assistant (PTA)                | ___ Speech Pathologist Associate             |
| ___ Nurse (Registered)               | ___   | ___ Transportation Provider                  |
| ___ Other (Please Specify) _____     | ___   | ___  |

**Please be aware that you may not provide services until you are listed as a provider at your local System Point Of Entry (SPOE).**  
If you are requesting a change in status (i.e. from associate to specialist level) that requires supporting documentation (Degree, License, etc), please attach the documentation to this form. If you are requesting a change in payee name or individual name please complete a W-9 form available on the website and submit it to our office with this form. Provider status will be updated upon the receipt of completed agreements. The date the information is received at the CFO office will determine the effective date of your provider status.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_